



## Cottonwood Creek PFC General Meeting Minutes

**Date:** February 10th, 2021

**Start Time:** 7:12 PM

**End Time:** 7:57 PM

### Attendees

<b>CCS PFC Executive Board</b>	<b>CCS Staff</b>
Eman Tai - PFC President	Dr. Lorianne Ventura
Jill Schaub - Vice President	Denise Saylor
Kim Taylor - Treasurer	
Shaheen Parkar - Co Treasurer	<b>SSC Member</b>
Susan Kuang - PFC Secretary	Rose Han
Muneeza Khan - Director of Programs	

### Meeting Minutes

#### **Call meeting to order**

- 7:12 PM meeting called to order by PFC President

#### **Voting on meeting minutes**

- PFC President motioned to approve meeting minutes from the January 14th general meeting.
- Second to the motion to approve made by PFC Vice President and PFC Co-Treasurer
- All in favor to approve: 8, Against: 0, Abstain: 0

### **President's Update**

- 1) Dr. Ventura congratulates students on their full efforts ending the 2nd trimester for K-5 and upper grades meeting their milestone halfway through their 3rd quarter.
- 2) Resolution was passed last month to postpone school opening to March 8th.
  - a) Times are still uncertain and will decide if students will go back to school by March 8th. Possible may move date to next school year
- 3) Dr. Ventura thanks the school's Covid Team Committee for their efforts. Recognized Mrs. Saylor and custodians to slowly help set up school for when students will return to school
- 4) Preparing for next school year:
  - a) 8th grade preparing to register for high school
  - b) 6th-7th graders are submitting their requests for next year (today/tomorrow)
  - c) 5th graders had a chance to watch the pre-recorded presentation for incoming 6th grade
  - d) Message was sent out in the last couple of weeks for in the weekly getting parent input for Kindergarten through 4th grade families as well.
- 5) Dr. Ventura thanks the leadership team for the rally this week
- 6) Upcoming special events
  - a) 5th grade outdoor education (virtual)
  - b) 6th grade walk-through ancient civilization
  - c) Dr. Beal's assembly
  - d) Ms. Saylor added 7th grade medieval Japan and Samurai
    - i) Side note-PFC was able to help purchase English books for 6th-8th graders for small reading groups

### **Yearbook**

- 1) Ms. Saylor offered parents to purchase a small message to add to the yearbook for students. Any questions email [cottonwoodcreekyearbook1@gmail.com](mailto:cottonwoodcreekyearbook1@gmail.com). Information is available in the weekly as well
- 2) Encouraging families to add more photos for the yearbook and to purchase
- 3) Dr. Ventura also encourages families to capture important moments for yearbook

### **SSC Updates**

- 1) SSC chair updates up regarding the last meeting
  - a) Went over distance learning survey
    - i) 60% students participated in it
    - ii) Lower grades K-5 70% doing well with distance learning
    - iii) Minor issues with 6th-8th grades; many don't feel comfortable with distant learning; difficult to communicate with peers and teachers
    - iv) SSC taking these data in consideration and will try to make things as comfortable for students as possible and as much support as they can; will reach out to families
    - v) Mrs. Selvagio went over the Star's data; overall students are doing the same as last year comparing this to distance learning; no difference noticed

### **Science Fair Updates**

- 1) PFC President briefly went over Science Fair. A short ceremony was presented before this general meeting. Announced winners for the projects. Winners are also posted on CCS PFC website and also in next weeks newsletter

### **Fundraiser**

- 1) PFC Vice President discussed and went over fundraiser. Boon Supply- JillOrders come in approximately 3-7 days. Kim suggested to add this perhaps in FAQ.
  - a) Our goal is a minimum \$8,000. Need to generate \$20,000 in sales.
  - b) Start date February 15th and the end date is February 28th. Site is actually open now if families want to start ordering.
  - c) Promotion starts after school break from Presidents Day
  - d) There are student prize and teachers reward offered if registered and order between February 15th-28th
    - i) Student's will win prizes
    - ii) Teachers will earn \$100 or \$150 giftcard to use on the site only
    - iii) Requires 50% participation. Rewards are for all CCS teachers. Kim suggested as PFC we can also do something to do for students as well i.e. first class to reach 50% we can give Target gift cards, or Eman suggested perhaps ice cream tokens etc.
    - iv) Families/students needs to register to receive awards and track sales
    - v) Winners will be announced once fundraiser ends

### **PFC Elections**

- 1) Not holding an official elections but to add more members to the board
  - a) All member's self nominated for next year Jill suggested we should have a buddy system. If one member can not participate there will be a backup person to take
  - b) Board allows 11 seats and if this goes over then an official election will be held
  - c) PFC President encourages lower grade parents to volunteer and consider participate in PFC

### **Enrichment**

- 1) 3D printers- Currently we have 2 printers purchased
  - a) Teachers are in the process of getting certified for printers curriculum
  - b) Will receive 3 more so that every building have one
- 2) Komchi- 1 for every lower grade building. Will purchase one more set so that every building will have it's own
- 3) Bay Area Children's Theater Program- In the process of figuring out how to use the audio play program in a classroom setting
- 4) Magic Circus- For K-3rd grade students
- 5) Medieval Nights- For 7th graders
- 6) Counsilman (Shawn Kumigai)- to speak to 8th graders about his work and educating on the political system

- 7) Michael Utsumi- Presentation to discuss Japanese Americans and WWII; will decide which grade/grades would be best for this.

### **Budget**

- 1) PFC Treasurer reminded that budget is also posted on PFC website
- 2) Reminding teachers to use their stipends before school year ends
- 3) Grade level grants are 53% spent through February
- 4) Stipends are trending lower
- 5) PFC President brought up the fact that some parents had questions in regards to funding request for upper grades:
  - a) "Is PFC not providing enough support?"
  - b) "Is that why individually asking for funds in specific departments?"
  - c) PRC President suggested us as PFC, ASB, SSC to more cohesive and comprehensive on how we look at fundraising.

### **Adjournment**

- Next General PFC Meeting March 11th 7:00 PM via Zoom
- Meeting adjourned at 7:57 PM