



Cottonwood Creek PFC General Meeting Minutes

Date: Dec 13th, 2019

Start Time: 8:41 AM

End Time: 9:34 AM

Attendees

CCS PFC Executive Board	CCS Staff
Eman Tai - PFC President	Ginger Selvaggio
Kim Taylor - PFC Treasurer	
Vivian Chi - Director of Upper Grade	
Setareh Aslani - Director of Lower Grade	

General Members
Ruchika Singhai

Meeting Minutes

Call meeting to order/Voting on last month minutes Nov 14th

- Motion to approve the minutes from last meeting by Eman Tai
- Second to the motion to approve made by Vivian Chi
- In favor: 6; Against: 0, Abstain: 0
 - Motion to approve the minutes was passed.

Principals/SSC Update

- For the foreseeable future CCS will remain K-8
 - January 23rd 6-7pm for Community Meeting
- Good attendance at the 12/12 Drama performance
 - Need to increase parent attendance in the future though
- Next Friday 12/20 the whole school shuts down at 1pm (minimum day)

Enrichment Program Update

- Art docents missing from certain classes
 - Last push efforts brought forth some volunteers for Eisenstadt, Kodam and Rowland's classes, who were previously missing a parent volunteer docent
 - Some classes still missing a docent
 - Ms. Olivas' class is missing a volunteer; Eman to take on the role

Event Update - Upcoming events

- Multicultural Fair is tonight (12/13) - Eman
- Winter Staff Appreciation – Kim
 - Confirmed that it will be a breakfast versus a lunch
 - Eman said parents have approached her and would like to donate items—have them contact Vivian or Kim
- Math Counts – Eman
 - Everything is booked for January 8th
 - 35 students across 6-8th participating
 - Some were nominated by teachers; others are from Math Club
- Otis Spunkmeyer – Eman
 - Discussed possible date change; currently scheduled for January 13th kick-off
 - Last year no real reason for same time frame other than availability, to bridge the budget gap sooner, and so as not to compete with Girl Scout cookie sales
 - Rose Han, PFC VP, previously mentioned possible conflict with Science Fair was brought to her attention
 - Eman doesn't think Science Fair would impact participation in Otis Spunkmeyer and Setareh concurred (Science fair not until 1/31)
 - Vivian and Kim agreed that earlier would be better
- Sandia Labs on January 22nd for Science Night (Eman)
 - Sandia Labs will arrive by 4:45pm since they need about hour and half for setup in MPR; will be ready to go at 6:30pm
 - Experiments and demonstrations for families
 - Kim asked if we should anticipate long lines, similar to previous community events, and asked how we manage people flow for capacity reasons; suggested thinking about issuing tickets (free) to avoid Haunted Hall type chaos (perhaps issue by grade level?)
 - Setareh – suggested to assign time slots by last name
 - Eman did not agree with last name – what about people who go with friends,

- they would be split if we did by last name
 - Ginger – suggested asking Sandia Labs for their recommendation (ask them how many experiments, how long will it take to get people through, etc)
 - Board members agreed we should anticipate lines and proactively think of a way to manage the crowds
- Engineering and Science Fair – January 31st and February 1st
 - Setareh met with G. Rhett and they are working on the judges list
 - Alameda County Science Fair – there will be a \$20 per student registration fee NOT per project (a couple students will go from our Science Fair to the county one)
 - We can go ahead and pay now and just give them the project list later (we can only send 4 projects and 4 alternates; with our science fair being teams of 2 students per project, we will be sending 8 students and 8 alternates)
 - Per Setareh, we pay for the winners and the alternates; so that is \$320 (\$20 x 16 students)
 - Setareh suggested that the PFC pays for the registration fee (said it is similar to GeoBee, where we paid registration)
 - Eman said there is a difference because one is all-school, the other is individual
 - Decision to wait on how the fund until next meeting

Budget

- Special Funding Request – submitted by Ginger Selvaggio for \$900
 - ○ Ginger Selvaggio provided background for her request
 - There is an Integrity in Action focus at school (which involves recognizing students for behaving within expectations) – character building
 - Paw tickets currently used to recognize students for abiding by those expectations (students bring to the office and there is a weekly drawing)
 - K-5 will continue with weekly drawing
 - 6-8 will introduce a buy-out day for things like Rice Krispies, Popsicles, etc
 - The \$900 is a PFC ask to help cover \$100 per grade level for the reward items for the K-5 weekly drawings and 6-8th buy-out days
 - Lower grades will be things like Oriental Trading Items
 - Upper grade will follow PRIDE (Popsicle, Rice Krispie treat, Ice cream, Donut, Edible item-still tbd)
 - § Kim asked Ginger about whether CCS would need more for next year (being introduced starting after winter break, so would next year's ask be \$1,800 to account for first half of the school year?)
 - Ginger would probably ask for more next year, but this \$900 is for this year only. She will re-evaluate the program next year and as we build the program there will be more clarity around the financial support needed
 - Kim reiterated for attending members that a yes would support \$900 for this year, \$100 per grade level for incentive support items, which would likely set precedent for adding this into next year's PFC budget

- President motion to approve SFR for \$900 for PBIS incentives
- Vivian seconded the motion to approve
- Yes: 6, No: 0, Abstain: 0
 - SFR was approved

Public Forum

- Dance on 2/8 – Parent asked if this community event is a performance.
 - Eman clarified that is a family dance for K-5 where students come to dance and have fun

Adjournment

- Meeting adjourned at 9:34 AM
- Next General Member PFC Meeting
 - Jan 16th - 7:00 PM - 8:00 PM.