



Cottonwood Creek PFC Meeting Agenda September 7 th, 2022
PFC General Meeting 7:00 PM- 8:00 PM
Join Zoom Meeting

Note: Questions can be asked after every agenda item or typed into the chat

Agenda Item	Speaker(s)	Duration
Call meeting to order <ul style="list-style-type: none"> • Intro of new Board 	Rose	5 mins
Principal's Update: Emerald High School Update : Official Design Committee is working on the school design. There is discussion on boundary changes that will be upcoming to move families around to accommodate students. Fun Run is coming up on 10/21. School Gym: Discussion is ongoing for the Gym design.	Dr. Ventura	5 mins
CCS staff updates		5 min
SSC Update	SSC Rep/Dr. Ventura	5 mins
Fall Check in Donations: <ul style="list-style-type: none"> • Fall Check In final numbers – \$63,329 plus checks makes \$63,747 but we are refunding \$100 = for a net of \$63,647. <ul style="list-style-type: none"> ○ Corporate Match for current is about \$2000 Spiritwear: <ul style="list-style-type: none"> • Spirit wear sales final numbers and t future plans – still waiting on final invoice from MVP – will go over future plans • Staff Tshirts updates- final price and delivery time 	Eman	5 mins

<p>Events</p> <ul style="list-style-type: none"> ● Ice Cream social ● Astronomy Night: Madhura/Gaurav – Speak to Lori early next week to review custodian and lights and East Bay Astronomy arrival time etc. Madhura to ask Shaheen for help with Sign Up genius Custodial Cost because its a late night. ● Welcome Back Luncheon: Staff welcome back luncheon 09/02- Shaheen/Nicole/Jasmine – they are decorating and Kim is delivering; Rose and Nida and Shaheen will set up at 10:30 am ● Fun Run (T-shirts, Sponsorship): Fun Run Tees ● Confirmed sponsors and all payments and logos received except Ichen and Kensington total \$7500 in sponsorships <ul style="list-style-type: none"> ○ Live and Smile \$1000 ○ Schlicher Orthodontics \$1000 ○ Kids Care Dental \$1000 ○ Empower Martial Arts \$1000 ○ Kensington \$250 ○ MVP Sports \$1000 (discount on T shirts) ○ Intero -\$1000 ○ Fremont Bank \$750 ○ Ichen Art Academy \$250 <p>T-shirts Design and Order:</p> <ul style="list-style-type: none"> ● Confirmed sponsors and total donations received ● T Shirts -- deadline for ordering Sept 15th <ul style="list-style-type: none"> ○ Use last years design with color change? Color Change to the Yellow in our Logo – to use for field trip. Get mockups from MVP (make sure it says Cottonwood Creek??) - check in with Lori and Brianna ○ Tshirt sizes form sent to Brianna we will have sizes collected by Sept 9th and place order by 15th (update from Kim and Rose) 	<p>Eman/Nida Shaheen/ Rose Madhura/Gaurav</p>	<p>10 mins</p>
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<ul style="list-style-type: none"> ○ Will MVP sort out items for us... they will sort them by sizes but we'll have to sort into class groups. ● Science Fair Information Night: Proposed stipend for the Science Fair coordinator -- \$1500 – pay for this out of Enrichment funds so we can vote on it as a Board. ● Trunk or Treat: initial planning to begin with Nida and Shaheen this coming week and get ready to put the info out on September 16th – October 28th is Trunk or Treat, Eman has flyers that she will send over to Nida. Create Sign Upgenius for the Trunks. Get Shaheen to ask Denise about doing haunted photo booths. Candy liability language with Kim. Security from the cops?? Custodial cost. Pumpkin decorating station. Pumpkin decorating contest?? 		
<p>Enrichment</p> <ul style="list-style-type: none"> ● Software Programs: Spoke with Brianna Coffey activities director, about getting lead teachers to choose assemblies; will work with Madhura to get assemblies chosen for lower grades, upper grades and a school wide assembly for K-8. Rose sent a joint email to Brianna, Madhura and Lori. 	<p>Madhura</p>	<p>10 mins</p>
<p>Budget</p> <ul style="list-style-type: none"> ● PFC Budget Increase Proposal: Finalized budget update ● Doors security for entire school-will order testers first – site improvement funding, DIY solution to the security concerns ● Printer usage in the office- need to provide our own paper, or donate paper at the end of the year, PFC printing will need to happen after 1 pm and with notice a day before and we will need to bring our own paper. 	<p>Kim/Gaurav</p>	<p>5 mins</p>

<ul style="list-style-type: none"> • MPR improvements- working on it with Lori, Rebecca, and Tran - Adam, specialist from the district, did not make it. We are trying to determine next steps to get a quote about the sound system and drapery improvements. 		
<p>Clubs</p> <ul style="list-style-type: none"> • Math • Debate • Youth Coding Workshop • Girls Who Code • Author’s Club • Art Club • Orientation debrief • New coaches for Author’s Club and Math Club • Chinese club? 	<p>Nida/Eman</p>	<p>5 mins</p>
<p>Adjournment/Next meeting details</p> <ul style="list-style-type: none"> - Public Discussion - October 13th Thursday 7pm via Zoom 		