



Cottonwood Creek PFC General Meeting Minutes

Date: September 9th, 2021

Start Time: 7:00 PM

End Time: 7:58 PM

Attendees

CCS PFC Executive Board	
Eman Tai - Co-President	Nicole Munguia - Events and Volunteers
Jill Schaub - Co-President	Rachana Shrivastava - Enrichment & Programs
Kim Taylor - Treasurer	Madhura Bhatt - Enrichment & Programs
Gaurav Bardia - Co-Treasurer	Nida Ahmed - Afterschool Clubs & Tournaments
Susan Kuang - Secretary	Jasmine Kaur - Spiritwear
Shaheen Parkar-Communications & Technology	

CCS Staff	SSC Representative
Dr. Lorianne Ventura	Rose Han
Shelly Parada	
Denise Saylor	

CCS Parents
Annie

Shruti

Meeting Minutes

Call meeting to order

- 7:05 PM meeting called to order by PFC Co Treasurer - Eman

Meeting started with the introduction of the PFC executive board

Jill Schaub -- Co-President including Fundraising

Susan Kuang -- Secretary

Kim Taylor -- Treasurer

Shaheen Parkar -- Communications and Technology

Gaurav Bardia -- Co-Treasurer

Nicole Munguia -- Events and Volunteers

Jasmine Kaur -- Events and Fundraising

Nida Ahmed -- Afterschool Clubs & Tournaments

Rachana Shrivastava - Enrichment & Programs

Madhura Bhatt -- Enrichment & Programs

Eman Tai Ahmad - Co-President, Enrichment & Programs, Afterschool Clubs

Principal's Update

Dr. Ventura :

- 1) Dr. Ventura stated off by saying that so far it has been a successfully back to school on campus learning
 - a) 1st week was getting students back and acquainted to in person school
 - b) 1st Wed students participated in a "1 tribe day".
 - c) Before school started staff members participated in a 3 days of professional learning around the Signature Program of Project Based Learning
 - i) Implementation of the program will start soon
 - ii) Variations has started with different grade levels
- 2) Changes already has been made in regards to Covid
 - a) K-2 dismissal through front gates
 - b) 3-8 back of school gates
 - c) EDCC/MPR back parking is closed to have students enter the school safely
 - d) Video of the new Covid implementation will be in the next Principal's weekly update email
- 3) Board of Trustee meeting on 9/14/2021
 - a) Gym
 - b) Grade level configuration
- 4) CCS Staff Denise Saylor
 - a) Yearbook sale will extend until next week for \$40. Prices will go up after next week
 - b) Reminder to take more pictures and share on Google Photos

- i) Contest will be held and best photo will win prize
- c) 2 Student's from CCS joined Yearbook Camp
- 5) CCS Staff Shelley Prada
 - a) Wanted to thank PFC for funding to help with classroom

SSC Updates

SSC Rep Rose Han :

- 1) 2 new members join SSC board this year
- 2) In the last Thursday meeting Dr. Ventura went over CCS Covid protocols
- 3) Update VLA students:
 - a) 20% elementary students are VLA
 - b) Not many upper grades are in VLA
 - c) Many students were able to join with CCS, however, the other student's were directed to other schools
 - d) Rose asked Denise how to incorporate VLA student's in CCS yearbook.
 - i) Mrs. Saylor responded that VLA student's are not included in CCS yearbook
 - e) Rose also brought up that materials pick up should be at CCS, closer to home. Splitting up VLA student to different school does not make sense
 - i) Dr. Ventura will notate this issue and revisit it at a later time. In the meantime wait a few more weeks for everything to settle and go from there
 - f) Measure J- CCS was supposed to receive \$12 million. 90% of that will be spread out to other proposals/projects instead.
 - i) Dr. Ventura- Decided that a gym is not a necessity. However, we CCS do need few facilities. Possible portable facility for locker room and/or P.E., music and band.
 - ii) Expand basketball court back to gain more length
 - iii) Drama class to add stage/curtains
 - iv) Music/band facilities with sound improvements

Fall Check-in

PFC Co President Jill:

- 1) Total raised \$46,200
- 2) 6th grade participated the most
- 3) Average amount per student ~\$123

Events

PFC Co President Eman

- 1) Reached out to parents who were interested in the Science Fair mentorship program
 - a) Alameda County Science Fair offering this program
 - b) Partnering have already started
 - c) Mentorship forms can be filled out now
 - d) More details on September 30th
 - i) K-3 will be exhibition

- ii) 4-5 school competition
 - iii) 6-8 school competition and Alameda Science Fair
 - iv) Feb 3rd-5th is the Science Fair
- 2) Halloween
 - a) CCS staff Denise Saylor and Dr. Ventura
 - i) Nothing confirmed as of this moment until CCS hears back from district in regards to Covid regulation
 - (1) Possible drive thru since there are no visitors allowed on campus.
 - (2) MPR room
- 3) Coyote Fun Run
 - a) 7 confirmed sponsors
 - i) Dublin Smile Dental
 - ii) Schlicher Orthodontics
 - iii) Sharky's Cuts for Kids
 - iv) Empower Martial Arts
 - v) MVP Sports (\$1000 credit towards Fun Run shirts)
 - vi) Intero Real Estates
 - vii) Kensington Real Estates
 - b) Shirt sizes have been collected. Designs to be turned into MVP sports next week.
 - c) Fun Run starts 10/8/2021.
 - i) Parents' letters will be sent out soon by Dr. Ventura This will indicate the time and groups when they will start along with donations. No adults on campus at this time.
 - ii) 6-8 will be all in one group
 - iii) CCS parent asked how VLA can participate. Dr. Ventura responded this maybe per classroom. Possible parent's may need to track their runs at home and document themselves. Nothing confirmed at this time.

Spiritwear

- 1) New item tie dye is a big hit. Other new items is the royal blue sweaters and masks
- 2) September 19th is the last day to place orders
- 3) MVP will deliver in school. PFC will have to distribute and will discuss with Dr. Ventura on how parents can pick up items

Enrichment

- 1) PFC purchased Flocabulary, Walk-Thru grades 4-5, TpT will be renewed soon, Reflex Math, added 2 more Komochi sets and 3 3D printers
- 2) District purchased IXL, Scholastics and Brainpop
- 3) Field Grant \$5000 added this year. This fund will allow teachers to make deposits beforehand.
- 4) Minder Binders were given every student 3-8 grades.
- 5) PFC/CCS staff in process of setting up assemblies.
 - a) Guest speakers
 - b) Theater Works/Livermore Shakespeare

Budget

PFC Treasurer :

- 1) \$500 increase to Upper grade ELA/Core, Math, and Science (Total Budget Impact: +\$1,500)
- 2) \$300 increase to Leadership Grant (Total Budget Impact: +\$300)

No questions from members in the meeting, therefore:

- PFC Co-President Eman motioned to approve budget increase \$500 to Upper grade ELA/Core, Math and Science grants as well as Leadership Grant increase of \$300 (\$1800 increase).
 - PFC Treasurer seconded the motion
 - 9 yes; 0 no; 0 abstain
 - Motion PASSED to increase \$500 to Upper grade ELA/Core, Math and Science grants as well as Leadership Grant increase of \$300
- 3) PFC Treasurer will send out new grants with this new approved budget to teachers by this weekend

Clubs

Orientation all completed and ended. Parent's were sent Zoom recordings or orientation for those who didn't attend.

- 1) Math will start 9/11/21
- 2) Speech and Debate will start 9/17/21
- 3) Youth Coding will start 9/16/2021 only; no longer 9/17/2021
 - a) Emails has been sent out to parents to fill out assessment forms for students to determine the level they will be placed in
- 4) Author's Club 9/13/21 only; and no longer 9/15/21
- 5) Book Club registration will end 9/11/21
 - a) 52 students enrolled this year
 - b) Dr. Ventura will do readings this year
 - c) Book Club will continue with virtual this school year
 - d) 2 new volunteer to lead book club

Next General Meeting

- October 14th Thursday 7pm via Zoom