



Cottonwood Creek PFC General Meeting Minutes

Date: October 8th, 2020

Start Time: 7:00 PM

End Time: 8:47 PM

Attendees

CCS PFC Executive Board	CCS Staff
Eman Tai - PFC President	Dr. Lorianne Ventura
Kim Taylor - Treasurer	Ginger Selvaggio
Shaheen Parkar - Co Treasurer	Shelly Parada
Susan Kuang - PFC Secretary	Denise Saylor
Muneeza Khan - Director of Programs	

Parent/Lead Member	SSC Member
Karina Horacio Laredo	Rose Han

Visitor
Michael Utsumi

Meeting Minutes

Call meeting to order

- 7:00 PM meeting called to order by PFC President

Voting on meeting minutes

- PFC Co treasurer motioned to approve meeting minutes from the September 10th general meeting.
- Second to the motion to approve made by PFC President
- All in favor: 7, Against: 0, Abstain: 0

Principal's update

- Dr. Ventura expressed her gratitude for students and their level of independence has increased since the start of the school year.
- No updates on coming back to school.
- On Tuesday a recommendation is going to the board of trustees on whether Cottonwood Creek will remain a K-8.
- Lori introduced Mrs. Parada as our new primary K-5 teacher representative.

SSC update

- President of SSC went over yesterday's meeting
 - The school plan for student achievement for 2020-2021 has the same goal as last year. SSC approved as is, however, if changes needed to be done SSC will review again in January. If we go back to school adjustments such as social and emotional aspects may be added to it.
 - SSC reviewed the school safety plan for 2020-2021 was approved as of yesterday. Drills were done through different classrooms via Zoom. Students are learning about safety regardless if we are in class or on Zoom. They went through several different drills in different situations.

Clubs

- PFC Co Treasurer went over Nia's writing Club for 4th-5th grade.
 - The club will run for 3 months.
 - 1st session will end in November.
 - 2nd session will start in December.
 - So far we have 13 students.
 - Classes can not start mid way. Students who would like to join will need to sign up for the 2nd session in December.

Math Kangaroo

- Cottonwood will be the examination site. Onsite or online attendance has not been announced as of this moment. A code has been published where parents can register the students for math kangaroo for 2020-2021.
- PFC President added that last year ~125 students participated; 25 students placed nationally.
 - Online training sessions are available for students who may need coaching or

training.

- CCS Parent asked if students need to sign up for math training. CCS President responded if students are registered parents will get a notification about upcoming training sessions. If parents have not received any emails to contact PFC.

Science Fair

- PFC were able to get 2 parents to help out with the science fair this year.
- A virtual science fair will be expected and our volunteer will help the school in how to structure this event.
- Raji, Math Club coach, will also be helping us with the science fair mentorship program.
 - We're hoping to get 8 mentors for our 22 students who have signed up for the mentorship program.
 - Every mentor will have 2-3 groups they will be working with to help students work through the processes of developing ideas and coming up with experiments etc.

Community Events

- Kona Ice
 - Successful event and had ~600 participants.
 - PFC will host another surprise event sometime soon but will publish the event once everything is confirmed.
- Halloween
 - PFC Co Treasurer suggested during the next material pick up we can seat up a pop up tent with halloween decorations.
 - Dr. Ventura suggested if we were to do something not to do it on 10/30 as it's a half day for K-5
 - Dr. Ventura said nothing planned for Halloween with the school at the moment but would like to do something to celebrate for the month of October.
 - Drive thru haunted house/treat-or-treat were discussed and decided not to go forth with the event.
 - It was recommended by city and county officials that we do not do any gatherings at this time.
 - PFC President suggested we can have students do a costume or pumpkin decoration contest that they can do virtually and work with Natalie Young to see if anything ideas were discussed regarding Halloween events.
- Walk-and-Roll
 - Mrs. Selvaggio wanted to thank all staff and parents for giving the students all the support they needed during this time.
 - Went over Walk-and-Roll. Information will be announced tomorrow regarding virtual Walk-and-Roll.

- Older students can individually submit to the safe routes to schools.
- Prizes are bike helmets for younger students and for older students a \$50 gift card to a sporting good store.
- This event will happen the week of 10/19/2020.
- Other Events
 - PFC discussed ways to provide human connection to our students during this time apart:
 - Letters from students to students; Dr. Ventura confirmed there are no restrictions for this event
 - Can be hand delivered to students homes (By PFC/volunteers)
 - Dr. Ventura suggested to do drop off boxes during material pick-ups.
 - PFC Treasurer suggested if we go forth with this project not to do it during material pickups and that this should be somewhat self sufficient for PFC/volunteers to handle. Teachers are busy as is.
 - The only concern that Dr. Ventura has regarding the privacy issue is that we would like parents to have the opportunity to opt in. Ultimately, they would give permission to share their addresses if letters were hand delivered. If staff were to participate this would be different as they will have access to addresses.
 - PFC will reach out to Denise Saylor and Dr. Ventura to gather more ideas on how to coordinate this event.
- PFC Parent suggested we have students start working on holiday thank-you letters/card for teachers especially for K-5 students
 - PFC President agreed and included that PFC already planned on a small gift for teachers. Pick up of gifts will be announced soon.

Art Program

- PFC Parents asked if we will have any art programs
 - PFC Directors of Programs have sent emails out to teachers but received no response as of this moment. No solid interest from any teachers.
- Mrs. Parada added that her concern is having students take home art supplies and having to coordinate and making sure students return the materials will be a bit hard to handle.
- Mrs. Saylor suggested for the time being students can create their own art and post them on CCS Google Classroom yearbook. There's already ~25 projects posted by students already.
- PFC Directors of Programs wanted to add that once we receive teachers proposals we can get a better idea of the art program. Will revisit this topic at a later time.

Spiritwear

- Pickups were completed. This year not many orders were placed, however, during pick up parents were confused regarding online ordering.
- Many parents suggested PFC to either send out separate emails or paper reminders to order Spirit Wear next time.

- Principal weekly did not help as parents (especially Kindergarten parents) typically ignore as school work/announcements were overwhelming in itself.
- PFC Treasurer suggested we can have teachers add a note either through Classdojo or teachers email regarding Spiritwear to avoid using more paper.
- PFC Parents would like to re-open Spiritwear if possible.
- Along with pickups PFC Secretary noted that many kindergarten parents are eager to volunteer or join PFC in the near future if needed.

Adjournment

- Next General PFC Meeting November 12th at 7:00 PM via Zoom
- Meeting adjourned at 8:47 PM