



Cottonwood Creek PFC General Meeting Minutes

Date: February 10th, 2022

Start Time: 7:01 PM

End Time: 7:46 PM

Attendees

CCS PFC Executive Board	
Eman Tai - Co-President	Susan Kuang - Secretary
Shaheen Parker - Communication & Technology	Rachana Shrivastava - Enrichment & Programs
Kim Taylor - Treasurer	Madhura Bhatt - Enrichment & Programs
Gaurav Bardia - Co-Treasurer	Nida Ahmed - Afterschool Clubs & Tournaments

CCS Staff	CCS Parents
Kim Van Lare	Doug
Denise Saylor	Tilavat
	Aneel
SSC Representative	Setareh
Rose Han	Bhanu

Meeting Minutes

Call meeting to order

- 7:15 PM meeting called to order by PFC Co-President

Voting on meeting minutes

- PFC Co-President motioned to approve meeting minutes from the January 20th general meeting.
- Second to the motion to approve made by PFC Director of Communication & Technology

- All in favor: 10, Against: 0, Abstain: 0

Vice Principal's Update

Kim VanLare -

1. Band program held a See's Candy fundraiser recently
2. Band is in full swing:
 - a. Color Guard practices
 - b. Marching band is preparing for Disneyland (Playing It's a Small World at 0 period)
 - c. Winter percussion is also going on
3. Leadership doing lunch time activities for all students
 - a. Bowling activities
 - b. Beanbag toss
 - c. 3 on 3 basketball (6-8 grades)
 - d. Selling Valentines grams will be sold starting tomorrow
4. Character assembly to demonstrate positive attitude. February character trait is Trustworthy
5. 4th grade classes are working on Caine's Arcade using materials to create games happening tomorrow
6. Multicultural African dance group assembly tomorrow
7. P.E Department -
 - a. Archery (strict safety regulations area being enforced)
 - b. Younger students are doing hula hoops and ball games
 - c. Boys volleyball after school
8. School Counselor appreciation week for school counselors and school psychologist
9. Mrs. VanLare wants to thank the Science Fair committee

Yearbook -

Denise Saylor

1. 284 pages this year
2. Students getting ready to do something special on Valentine's Day with Cupid Coyote (will visit classrooms with heart reminders to buy yearbooks)
3. Photo booth at lunch to add to BFF page in yearbook
4. Books will be done by April 1st
5. 7th graders are going to be promoted
6. Requested from PFC need the list of winners from Science Fair to put in yearbook
 - a. PFC Co-President sent the information to Dr. Ventura and Danielle. Yearbook

- should receive information by early next week
- b. Yearbook students visited the Science Fair event and took some pictures

PFC Elections -

1. Coming up March 11th-20th. 10 days for parents to do nominations
2. Elections will be held March 25th-28th
3. Will be held online

Events -

1. Science Fair
 - a. Event went smooth this year
 - b. 9 projects out of the 4-8th grade projects were selected for the Alameda County Fair. Emails sent out to those selected
 - c. Asked parent/students to take pictures of themselves next to projects and send them to Yearbook
 - d. PFC Co-President wanted to thank district staff for their involvement
 - e. Winners will be announced either Friday tomorrow or Monday
 - f. Students who did not pick up their participation award can pick them up at the school office
2. Read-A-thon
 - a. Will be held March 2nd-11th
 - b. This event will be for the school Spring Fundraiser
 - c. Will have a vendor to track spending
 - d. PFC will offer prizes this year. Class prizes for the top fundraising class for each grade level. Will also do a gift card for the class library
 - e. Top 2 earners for each grade level will get a prize as well
 - f. CCS parent asked if there will be a theme for Read-A-Thon. CCS PFC responded no them at this time
 - g. Goal for Read-A-Thon is \$10,000
3. 8th Grade Promotion
 - a. Planning process has started for next week
 - b. Flyers will be sent out
 - c. Promotion will be on Thursday June 2nd 8:45 a.m. Only 2 guests per student are allowed. All visitors must complete the volunteer form and complete covid testing procedures.
4. Spring Musical
 - a. PFC will help with this even working closely with Mrs. Teams
 - b. Will have a sponsor for this event

Budget -

1. PFC treasurer went over CCS quarterly budget review
 - a. Income all the way there; short about \$4,000 bulk will come back once we start with the Spring Fundraiser. Gap should be close by end of March when Read-A-Thon is completed
 - b. Enrichment- budgeted \$35,000 in which \$19,000 was spent so far.
 - c. Gift to school/Grade level funding- Bulk of the Gift to school is from classroom

stipends about ~40% on the way there

- i. Reminders to teachers to use the funds before the end of this school year as the funds do not roll over
- ii. Grade level funding- Just under 17-20% there. Grade level leads mentioned there are proposed plans.
- iii. Reminder budget numbers are always posted on PFC website

SSC Updates -

1. Mrs. VanLare went of the K-8 vision committee updates
 - a. CCS will stay K-8 school
 - b. CCS is working closely with SSC and other groups to decide what qualities we want to embrace as a school
 - c. Trying to build the staff cohesiveness through this committee and create long term objectives.
 - d. Putting systems in place to be more cohesive and to make sure we are really working together as a K-8 school
 - e. Examining behavior system. There's an elementary and secondary handbook. Will come up with a K-8 handbook for next school year. Goal is for behavior expectations to be clear for all students and all grade levels.
 - i. A system is in place already to track minor behavior infractions in which this is more highlighted
 - ii. A system is also in place for major behavior infractions as well.
 - f. Character assemblies are going well (this month is Trustworthiness)
2. SSC Representative added that they are already planning for next school year.
 - a. Goals set up for students
 - b. Enrollment numbers projected
 - c. SSC re-elections; slots are open. Link for questions and interest are in the principal's weekly and will remain there until elections
3. Change of boundaries meeting will be held at Jordan Ranch Park at 4:00 p.m. for those who want to participate

School Sign -

1. PFC Co-Treasurer shared designs for cups for the school fence right before the hill. Planning is still in process.

Next Meeting:

- General Meeting 03/10/22 7:00 p.m