



## CCS PFC General Meeting

Cottonwood Creek PFC General Meeting Agenda August 17<sup>th</sup>, 2023

PFC Board Meeting 7:00 PM- 8:00 PM

Join Zoom Meeting

**Note:** Questions can be asked after every agenda item or typed into the chat

### Attendees

CCS PFC Executive Board	CCS Staff
Rose Han - President	Lorianne Ventura
Gaurav Bardia- Co treasurer	Erica Brown
Kim Taylor- Treasurer	
Madhura Bhat- Director of Enrichment	
Vidita Nolkha- Co director of enrichment	
Rajeev Pundir- Co director of communications	

Parent/Lead Members	Visitor
Daphne Kuo	

Agenda Item	Speaker(s)	Duration
Call meeting to order	Rose	1 min
<b>Call meeting to order/Voting on last month minutes</b> No minutes for approval	Rose	1 min

<p><b>Principals/SSC Update</b></p> <ul style="list-style-type: none"> <li>● Principal Dr. Ventura summarized about how well the first week of school went. <ul style="list-style-type: none"> <li>○ Fall Registration went rather smooth. 6th graders had a day with WEB leaders, this program is designed to support them through the transition period from lower grades to upper grades.</li> <li>○ 1st week was filled with fun activities, among which they had the first Coyote Day of the year, the whole school assembly. During the assembly there was a groundbreaking ceremony for the upcoming Gym. Dr. Ventura thanked all the parents for years of support and advocacy.</li> <li>○ During the construction period a lot of adjustment will be made. The playground will be taken down, staff is preparing many games and activities to help the student adjust during this time.</li> <li>○ There was a great turn out during Coffee with Principal, where Dr. Ventura delivered the State of School presentation. Dr. Ventura thanked the PFC for providing treats and coffee during this event.</li> </ul> </li> <li>● Ms. Brown gave updates about the behavior expectations assembly she had with the students.</li> <li>● The SSC has 2 vacant parent positions, the nomination will go out in principal's weekly, followed by the ballots for voting. The first SSC meeting is scheduled in September where they will approved new Safety Plan and Safety week is coming up, parents should be on look out for notifications with DRILLS, SSC also will vote on switching K-8 to TK-8</li> </ul> <p>The construction of the gym is expected to start on September 27th. The construction vehicles and workers will access the ground from EDCC area, there will be double fence corridor for them, also the gate will have card readers to provide safety for students. Part of the field will be still available for PE classes, students will be supervised at all time going through the double gate to access the field area.</p>	<p>Dr. Ventura</p>	<p>10 mins</p>
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<p><b>Fundraising/ Fall Check In</b></p> <ul style="list-style-type: none"> <li>• PFC president talked about the low amount of donations this year- \$46K and asked the admin is it is possible to give another direct push to the parents to raise more. There is a \$14K shortage in predicted budget of \$60K, that means the board members are looking into cutting some of the enrichment programs and facility upgrades funds.</li> <li>• There is a need for a spring Fundraiser to cover the facility upgrades that have been planned.</li> <li>• The Fun Run committee is in full preparation for the upcoming event that is planned on Oct 6th. The event will take place in Fallon Sports park at the baseball field. In order to provide safety for students during the event, the PFC is looking for a large amount of volunteers.</li> <li>• The Fun Run shirts are in design process. There is \$4000 in sponsorship confirmed and there is potential of another \$2000 that should cover the total amount of the shirts needed.</li> </ul>	<p>PFC Team</p>	<p>5 mins</p>
<p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• PFC Treasurer ask the president to present the potential budget cuts: Facilities Upgrades TpT Community Events budget reduction</li> <li>• No grade level stipends/ staff grants will be affected, the letters to teachers and staff will go out in September.</li> <li>• A budget revision will take place during the next general meeting, when the new 23-24 budget will be voted on.</li> </ul>	<p>Kim/Gaurav</p>	<p>10 mins</p>
<p><b>Enrichment</b></p> <ul style="list-style-type: none"> <li>• The director of programs presented the list of programs purchased for the teachers and students this year: Xtra Math Scholastics Flocabulary Mystery Science</li> <li>• These are the assemblies that have been confirmed:</li> </ul>	<p>Madhura/Vidita</p>	<p>10 mins</p>

<p>Lawrence Hall K-8  Wild Life TK-8  I can Help 6-8  Walk Through 4 and 6 Gr  Ancient Artifacts 5th Gr</p> <ul style="list-style-type: none"> <li>• PFC is working on getting the fire department to come with the presentation for K-1.</li> <li>• There is a free assembly available with pony visits for TK-1, the directors of program will work with the admin to find the best date for this.</li> <li>• Because of the funds shortage the potential cut was discussed for the TpT program. Teachers are asked to use it to its full potential in the next couple of months as the expiration date on this program is in November.</li> </ul>		
<p><b>Events Update August/September</b></p> <ul style="list-style-type: none"> <li>• Ice Cream Social August 23rd 5-7pm  RSVP is sent out to families, sign up has been created for the volunteers, the staff will distribute the ice cream. PFC will purchase ready made ice cream cups, and non dairy option will be provided to families.  PFC president extended the invitation to the teachers and staff, and their families to come and participate in this event.</li> <li>• Welcome Back Lunch August 25th  PFC will provide all the staff with lunch to welcome them back to school.</li> <li>• Lawrence Hall Assembly is on Sept 5th/ Sept 7th</li> <li>• Astronomy Night September 21st 7 pm- 9 pm.</li> <li>• Fun Run Oct 6th</li> </ul>	<p>PFC Team</p>	<p>5 mins</p>
<p><b>Public Forum:</b>  No Comment</p> <p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>• Meeting adjourned at 7:42 PM</li> <li>• Next General Member PFC Meeting <ul style="list-style-type: none"> <li>◦ Sept 14th 7pm in person (MPR)</li> </ul> </li> </ul>	<p>Rose</p>	<p>1 min</p>